

TAZEWELL COUNTY BOARD OF HEALTH
Minutes of Meeting
July 27, 2009

Members Present: Chuck Bowen, Gary Burton, Dennis Caffery, Bill Ebert, Bill Edwards, Peggy Flannigan, Mike Godar, Mike Harris, Rich Karneboge and Jamie Walsh.

Staff present: Amy Tippey, Janet Johnson and Sarah Fenton.

Members Absent: Gerald Stonecipher.

President Chuck Bowen called the scheduled monthly Board of Health meeting to order at 6:30 p.m. in the Health Center, Tremont.

Administrator Tippey introduced new member Dr. Dennis Caffery from Hopedale and Michael Godar from Washington. Dr. Caffery grew up in Delavan, has been practicing since 1987 in Hopedale for OSF, and conducted his residency at Methodist. Mr. Godar was born and raised in Washington, served ten years on the Tazewell County Board, is current Vice-President of the Heartland Water Resource Council and serves on numerous other boards and commissions.

Motion to approve minutes for 6-22-09 by member Ebert; second by member Karneboge; motion carried.

Agenda changes: None.

Handouts: Preparing for Vaccination with Novel H1N1 Vaccine (2pages). Email from Jody Heavilin addressed to Amy Tippey.

Reports:

Item 1: Budget Parameters for FY 10- Finance Committee has discussed parameters for 2010 and will present to the County Board this week. No growth is planned for and a forty percent reduction in Capital Projects as parameters. There would also be a reduction in fuel costs due to the price per gallon of gas averaging lower than this time last year. Member Godar inquired if figures would be based on budget to budget versus expenditures to budget and the constraints of requesting a Levy Increase. Mrs. Tippey stated the parameters are budget to budget and request for Levy is always an option.

Item 2: State Budget and Funding- Very little has changed. We have no current information from Department of Public Health. No funds have been allocated back to IDPH as of Friday. Numerous grants are out there in the mix. Department of Human Services plans to provide more information this week. Solid Waste Enforcement funding from Illinois EPA has the possibility of being revoked due to a cut in their funding. If funding were to be revoked the SWE inspections would fall back on one individual at the EPA level who covers an eleven county region. The department is still behind is back payments for grant deliverables already completed prior to June 30th. A discussion was held with the County Treasurer that if the need arose, the health department could be floated a loan from the General fund to cover expenditures. At this time, fund balances are okay and that won't probably be necessary.

Item 3: Pandemic Flu Planning- The federal government is asking local health departments to be prepared to provide mass immunization clinics for an H1N1 vaccine (see handouts above). Priority groups are prospectively set and Tazewell County has approximated around 40,000 vaccines, two per individual. We are awaiting further guidance from the Centers for Disease Control (CDC). We have kept the Regional Office of Education updated and will continue to do so and meet with them on a more personal level. Tazewell County has approximately 90 sites that include schools and daycares. The department sent seven individuals up to Rock Island area to assist in a max vaccination clinic due to the Hepatitis A outbreak in Milan, Illinois. Member Flannigan questioned where the Federal guidelines fall in relation to the health department plans. Mrs. Tippey replied that any Federal or State guidelines set would supercede the ones in our plan. Member Godar wanted to know who sent out information from the County to the public related to this event. Mrs. Tippey believed that the health department would be the only entity providing information to the public. Member Godar recommended producing a resolution through Health Services that the Health Department be the sole entity to provide information to the public, or oversea anything being sent out. Member Harris would take this item to Health Services. Mrs. Tippey stated that at next month's meeting the board would probably receive Pandemic Flu 101 education to be educated on the plan for this project. The department is planning on a different form of operations for 8-16 weeks.

Item 4: SPFSIG Stop Information- Email handed out received from Jody Heavilin, Health Educator, with statistics from the Manito blacktop and Tremont Roadside Safety and Sobriety Checks. Mrs. Tippey reminded members that the goals of this grant are to decrease DUI's, reduce hazardous driving and consumption of alcohol by youth.

Action:

Item 1: Transfer from part time line to on call for internet/phone stipend \$420- Requested the board approve the line item transfer of funds from part time to on call for the stipend discussed in last month's meeting. Motion made by member Burton, second by member Ebert. Roll call vote results 10-yes, 0-no, 1 absent; motion carried.

Item 2: Clifton Gunderson Report for DHS Audit- Mrs. Johnson requested that President Bowen sign two copies of the report from outside auditor Clifton Gunderson, LLC to send to Department of Human Services. No findings were listed or deficiencies to correct. Still waiting on the audit of the County that includes the department as a whole.

Item 3: Approve Invoices and Bills for July- Member Ebert reviewed invoices and moved to approve payments for the month of June in the amount of \$100,592.53, 2nd Member Burton. Results 10-yes, 0-no, 1 absent; motion carried. Member Ebert moved to approve payment for an additional batch of July invoices in the amount of \$31,671.32 that contained Dr. Edwards's monthly stipend, 2nd Member Harris. Results 9-yes, 0-no, 1-absent, 1-abstain; motion carried.

Discussion: Administrator Tippey provided an update on the Highway Departments future project of a turn lane expansion on Illinois Route 9 at the Complex entrance. Plans are set for early spring and a portion will obstruct access to the Tremont Facilities for 2-3 weeks extensively. The project will be about

2-3 months overall. This may cause a change in business operations and cause the department to enact our COOP plan (Continuity of Operations).

Member Ebert asked for an update on the storm shelters. Mrs. Tippey stated, Property committee has given the health department to dispose of the existing storm shelters as we see fit. Member Harris stated that the Property Committee would be meeting in the Tremont Complex next month to view the facilities. Mrs. Tippey stated that there is still an ongoing discussion of safety here in Tremont and her view is that it needs to go through the proper process with a consistent plan made by the Property Committee for the entire complex. Mrs. Tippey will discuss the issue of destroying tanks with the Highway department.

Member Flannigan moved to enter executive session for Personnel, 5ILCS 120/2(c)(1) at 7:21, 2nd Member Karneboge; motion carried on voice vote.

Exit Executive Session at 7:49 p.m.

Announcements:

Next scheduled meeting would be on August 24, 2009 at 6:30 pm.

Member Ebert moved to adjourn at 7:50 pm, seconded by Member Karneboge; motion carried.

Respectfully submitted,

Janet S. Johnson

Janet S. Johnson
Business Operations Director