

TAZEWELL COUNTY BOARD OF HEALTH
Minutes of Meeting
December 7, 2009

Members Present: Chuck Bowen, Gary Burton, Dennis Caffery, Bill Ebert, Peggy Flannigan, Mike Godar, Mike Harris, Rich Karneboge, and Jami Walsh.

Staff present: Amy Tippey, Janet Johnson and Sarah Fenton.

Members Absent: Bill Edwards and Gerald Stonecipher.

Vice-President Mike Harris called the scheduled Board of Health meeting to order at 6:31 p.m. in the Health Center, Tremont.

Motion by Member Burton, second Member Flannigan to approve minutes for October 26, 2009 meeting as presented. On voice vote; **motion carried.**

President Bowen arrived at 6:33 and resumed position.

Agenda changes: None.

Handouts: Environmental health October and November Monthly Reports, Public Health Nursing KRISP Project and the Illinois American Water press release.

Reports: Item 1: Public Health Nursing Retention & Recruiting Project- Director Fenton explained the research project the department is participating in (handout provided) with the University of Chicago (UIC) School of Public Health. Three Illinois and Washington State Health Departments are participating. Mrs. Tippey reminded the board, Research was one of the Ten Essential Areas for a department to focus on.

Item 2: Prescription Drug Disposal Program- Mrs. Tippey reported that Environmental Health has been working with Illinois American Water to provide a drop off box located in the lobby of the Pekin Police Department with twenty-four hour accessibility. The department hopes to retain this relationship long term and to eventually provide more sites in the County in the future. Nick Maggioncalda would provide a presentation on this program at a future meeting a few months into the program.

Item 3: Partnership for Success Grants SPF/SIG continuation- Mrs. Tippey reported that the Strategic Prevention Framework grant was now in its fourth year. The Department received continued funding through 2014. The federal pass through grant works with teens, driving and risky behaviors.

Item 4: Online “live” complaint database for EH- The Garrison Software utilized by Environmental Health added an online component through the Environmental Health webpage to take complaints. The system was created and running in late October.

Actions: Item 1: Standing Orders-Appointment of Medical Advisors- **Motion by Member Harris, second by Member Godar** to approve Dr. Edwards as Medical Advisor, Dr. Nathan for Medical Supervision of TB Program, Dr. Krall for STD program, and Dr. Luce as an alternate for Dr. Edwards in his absence. **Carried by Roll Call Vote.**

Item 2: Salary Schedule per County Board- Administrator Tippey explained the County Board passed the one percent for Meets, two percent for Exceeds and three percent for Outstanding evaluation scores in November after the Board of Health had already met. **Motion by Member Flannigan, second by Member**

Ebert to approve the salary structure for Fiscal Year 2010 set by the County Board with pay retroactive to December 1, 2009. **Carried by Roll Call Vote.**

Item 3: ½ Staff Day & Holidays- Motion by Member Harris, second by Member Karneboge to approve the official County Holiday Schedule and dissolve the Health Department's Half Staff Day for 2010. **Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Flannigan, Godar, Harris, Karneboge, and Walsh. Nay: 0. Absent: Edwards and Stonecipher.

Item 4: Approve Invoices & Bills for November/December- Motion by Member Ebert, second by Member Burton to approve the remaining batch of invoices for the month of October in the amount of \$194.88. **Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Flannigan, Godar, Harris, Karneboge, and Walsh. Nay: 0. Absent: Edwards and Stonecipher.

Motion by Member Ebert, second by Member Karneboge to approve the batch of invoices for the month of November in the amount of \$152,591.31. **Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Flannigan, Godar, Harris, Karneboge, and Walsh. Nay: 0. Absent: Edwards and Stonecipher.

Motion by Member Ebert, second by Member Burton to approve a single invoice for the Dental Health Center for December lease in the amount of \$4,056.50. **Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Flannigan, Godar, Harris, Karneboge, and Walsh. Nay: 0. Absent: Edwards and Stonecipher.

Discussion: H1N1 Campaign-Resuming Services-Update- A clinic was held in Morton tonight, in Creve Coeur on Monday December 14th. Future Clinics would then be held at TCHD facility. Evening clinics will utilize the Tazewell EMA building as a holding site due to the weather and visibility in parking lot. Plan to cease clinics around December 18th and resume in the New Year. Numbers have fluctuated; evening clinics have seen more clients. Priority groups may open up to all residents very soon. The department would be looking at finding a remote location to leave set up and supplies between clinics and be able to serve larger groups. Our vaccine supply is fine and not exceeding our storage capacity at this time. Schools and Emergency Rooms are not reporting any unusual increase in Influenza Like Illnesses at this time.

Announcements:

County Service awards will be given to the following Employees: Linda Johnson & Deana Smith- 20 yrs., Annette Biggar & Karla Burress-15 yrs., Erica Mutchler, Eric VanDyke & Jerry Maloney- 10 years of service.

Next scheduled meeting would be held on January 25, 2010 at 6:30 pm at the Health Center Tremont, **Main Building Board of Health Room.**

A dinner would be held in January to meet with volunteers from the H1N1 campaign to thank them for their service and retrieve feedback from them related to the clinics. In-office staff has already been debriefed.

Administrator Tippey would also like to have a 40th Anniversary of TCHD/Board of Health Dinner for all retirees, volunteers and H1N1 workers, have the Margaret Burt Award Presentation and a meal. Board members present agreed to have a joined more casual dinner.

Member Burton moved to adjourn at 7:22 pm, second by Member Caffery; motion carried.

Respectfully submitted,

Janet S. Johnson

Janet S. Johnson
Business Operations Director