

TAZEWELL COUNTY BOARD OF HEALTH
Minutes of Meeting
March 22, 2010

Members Present: Charles Bowen, Gary Burton, Dennis Caffery, Bill Ebert, Mike Godar, Mike Harris, Rich Karneboge, Gerald Stonecipher, and Jami Walsh.

Staff present: Amy Tippey, Janet Johnson, and Sarah Fenton.

Members Absent: Bill Edwards and Peggy Flannigan.

President Chuck Bowen called the scheduled Board of Health meeting to order at 6:30 p.m. in the Health Center, Tremont.

Motion by Member Harris, second Member Burton to approve minutes for February 22, 2010 meeting as presented. On voice vote; **motion carried.**

Agenda changes: Strike Action Item #3: Concrete Repair Bids. Add to Reports Item#1 - Lighting, Concrete and Table.

Handouts: Flyer for Public Health System Invite for April 7, 2010 from 4:00-5:00 pm at TCHD.

Reports:

Item 1: Heating & Cooling/Lighting/Concrete/Table- Administrator Tippey reminded members the budget for FY2010 has funds for Heating & Cooling System replacement in the Capitol Projects Line Item. Options were discussed in regards to purchasing equipment and materials for installation, bidding out the labor separately or purchasing the equipment along with the labor in a combined bid process.

Member Karneboge arrived at 6:36pm.

Member Ebert questioned validity of warranty if installer isn't the purchaser of equipment. Member Godar concerned with trying to get contractors to breakdown the bids. Member Harris recommended wording a bid to get specific prices for materials, separate for the labor. Administrator was very appreciative of the County Board Member who was willing to provide his time and input by visiting the Department and providing his input in what units would be efficient for the facility. The Board provided verbal approval for bid to be created and released to start the bid process. Bids will be advertised with an open time to view building and discuss building needs.

Projects that have been put off due to budget availability need to be considered for this current fiscal year. The sidewalk on the East side of the building hasn't been replaced. The staircase by Environmental Health is eroding and the slope isn't correct. Some bids have been received. Lighting needs to be changed in the EH building to change over to the more efficient lightning. The Board Room table was damaged during H1N1. The table could be replaced or even relaminated. No new vehicles have been purchased in the last three years. Member Stonecipher recommended ranking items by priority. Member Bowen felt that the Administrator should have the freedom to purchase what is needed within budget parameters and prioritize accordingly. Administrator Tippey felt that the Maintenance line would go over this year as a result of these and future expenses, but hopeful Fund 412 Budget would not need additional funds. Members agreed in discussion that items be taken care of as a priority related to Safety, Efficiency and then Cosmetic. Member Stonecipher requested a list be compiled of the current vehicles, the year of model, and mileage on each.

Item 2: Strategic Plan- The plan is ready to be presented in a final draft form in April. Discussion regarding release was to present at April Board of Health Meeting and not at the Reception. Member Ebert, Harris and Caffery would receive a paper copy and remaining members would be given a link in the next emailed packets to view document through TCHD website.

Item 3: Storm Shelter Update- A subcommittee of the County Property Committee met last month. The manufacturer is ready and willing to bring two additional below ground units to replace the other damaged units. The manufacturer has also agreed to bring an above ground shelter in place of those units. The committee wanted to look at Staff opinion of using above versus below ground units and they will be looking at shelter placement throughout the entire Tremont Complex. The manufacturer has agreed to providing the below ground units and he would still at cost provide an above ground unit. The above ground option would provide handicap accessibility. Administrator Tippey thanked Member Godar once again for making the call and getting the ball rolling and thanks to the County for assisting in the costs for the new shelter placements. The County will assist in the removal of the damaged units and the costs involved in that process.

Item 4: WIC Services at DHC- With the turn lane expansion set to begin in mid to late April and the resurfacing of Route 9 after completion, traffic flow at TCHD may be an issue. WIC clients will be set to attend appointments and classes at the Dental Center when possible to cut down on traffic. The State has allowed for the department to set up a Cornerstone connection at the Center and the site will be used throughout the duration of the construction. One nurse and possibly one clerical would be working at the Dental Center in the front room off of the waiting area.

Item 5: Grant Funding Outlook- Administrator Tippey stated that nothing definite has come from the State but there is no scare towards Health this year, the focus is on the schools. A report for the Department of Human Services stated the vast majority of funds will be cut ten percent and Family Case Management and All Our Kids programs could be four to five percent. Public Health plans to leave Local Health Protection alone. Solid Waste Enforcement has funds listed again this year that were pulled last year. Our grants have increase in the past 30 days. Notification from Komen stated an increase their funding for us this year. We will continue to watch and weather the changes. Plans are not to include staff reductions. Grants would be spent cautiously. The County may have to look at staff reductions this year as we did last year.

Action:

Item 1: Permission to Pull CD's when necessary- Motion by Member Stonecipher, second by Member Burton to approve of cashing CDs when maturity/reinvestment option is available if there is a need for funds to cover monthly expenses and report to the Board if action occurs. **Motion Carried on Voice Vote.**

Item 2: Logo Change – No logo was ready to present at this meeting. Administrator Tippey will plan to present for discussion and approval at April meeting.

Item 3: Approval of Invoices & Bills – Motion by Member Ebert, second by Member Stonecipher, to approve March Invoices for \$158,959.80. **Motion Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Godar, Harris, Karneboge, Stonecipher and Walsh. Nay: 0. Absent: Edwards and Flannigan.

Announcements: Invitation will be coming to you for the April 7th Public Health System Video Series, see handout. Board of Health reception will be Monday, April 19th at Embassy Suites in East Peoria.

Next scheduled meeting to be held on April 26, 2010 at 6:30pm, Health Center Tremont, Board Room.

Should have received the yellow-colored Economic Interest Statements from the County. Please mail them back or return to Janet and she will take them downtown for you.

Member Stonecipher moved to adjourn at 7:41 pm, second by Member Burton; motion carried.

Respectfully submitted,

Janet S. Johnson

Janet S. Johnson
Business Operations Director