

TAZEWELL COUNTY BOARD OF HEALTH
Minutes of Meeting
April 26, 2010

Members Present: Charles Bowen, Dennis Caffery, Bill Ebert, Mike Godar, Mike Harris, Rich Karneboge and Jami Walsh.

Staff present: Amy Tippey, Janet Johnson and Sarah Fenton.

Members Absent: Gary Burton, Bill Edwards, Peggy Flannigan and Gerald Stonecipher.

President Chuck Bowen called the scheduled Board of Health meeting to order at 6:32 p.m. in the Health Center, Tremont.

Motion by Member Ebert, second Member Harris to approve March 22, 2010 meeting minutes as mailed. On voice vote; **motion carried.** Member Karneboge arrived 6:36pm.

Agenda changes: Add to Reports #3 Landfill Update, Strike Action Item #3: Board Appointments, Add to Discussion #2 Board Appointments and #3 Tornado Shelter at Dental Health Center.

Handouts: Tazewell County Health Department 2009 Annual Report, MAPP Brochure- "A Strategic Approach to Community Health Improvement" and Payment Status Report of TCHD Revenue for FY2010.

Reports: Item 1: Phase 2 of H1N1- Administrator Tippey provided an update. Department has given over 14,000 shots with vaccine still available. Vaccine is being offered during adult walk-in clinics. Outdated vaccine is being held until direction is given for disposal. Illnesses are starting to appear again in Mexico. This fall flu vaccine will have H1N1 included. Director Fenton reported that almost all influenza tests done in the Northern Hemisphere has been the type A which is related to the H1N1. Ordering for next fall will go back to pre-H1N1 season. We expect local pharmacies will continue to provide vaccines.

Item 2: Budget Status- Director Johnson explained the revenue that the Department still has not received in payments. Through the end of March the total is approximately \$423,021. Federal pass-through monies are still being received. Cash flow is fine for now and we still have CD's maturing every month if we need to utilize any reserve to cover expenses. Administrator Tippey stated that at 33% of the budget year complete, we have brought in about 34.8% of the yearly revenue and would be at approximately 42% if the revenue would come in a timely fashion.

Item 3: Landfill Update- Member Harris provided an update on the Pekin Landfill. A visit to the site was conducted by a Federal EPA inspector from Chicago, a representative from Springfield and a representative from the Regional Office, along with Member Harris and Administrator Tippey. They walked the entire landfill site. Leachate pop ups and pools of water were all over. The Federal Inspector will write a report and send it to Dick Durbin in Washington DC in hopes of getting a response. The three ponds around the landfill will have samples tested in June when the Regional inspection takes place. The main issues still being addressed are cost, coverage, maintenance and liability. Administrator Tippey explained that the Patrick Engineering plan that we were able to operate under has had a change in scope to the Court order. Taxes have not been paid on the land. Member Caffery asked if plans were in place to prevent this from occurring at Indian Creek. The response is yes, when the landfill was created, safety measures were in place for a proper lining and the ground was properly prepared with clay and sand protection. PDC is responsible for thirty years of liability and Perpetual Care Fund was set up to cover any costs in the future.

Action: Item 1: TCHD Logo Change- Administrator Tippey reported that the staff and Staff Committee worked on new logo designs. Two options were available for all staff to vote on. One logo contained the National Public Health logo included and the second was the shape of the County included. The logo will be in the colors of the navy blue and tan to be compliant when we do use the National Public Health logo which

cannot be altered. The existing logo is the puffy letter design that was probably done in the late 1970's. The logo will either be in the colors as presented or in a grayscale option. **Motion by Member Caffery, second by Member Ebert** to approve the logo choice of the Tazewell County option. **Motion Carried on Voice Vote.** The logo chosen will be phased in gradually and Sara Sparkman will send out a press release.

Item 2: Strategic Plan- Administrator Tippey provided a slide presentation to discuss the Strategic Plan. See Attached. The narrative was sent to Board of Health Members. The supporting documents were excluded due to size. The website www.phaboard.org/index.php/accreditation provides a brief explanation of the Accreditation process for Public Health Departments. The purpose for striving to be accredited is to have a goal, to continue to move forward and have an avenue for possible additional funding. The cost to become accredited at this time is unknown. Primary costs would be travel related and the function of completing the process by management would be expected as part of their job responsibilities. MAPP would have to be completed by Fall 2012. **Motion by Member Karneboge, second by Member Harris** to approve the Strategic Plan as presented by Administrator Tippey. The plan has not been presented to the general staff yet. Director Johnson will develop a program code to track expenses related to the planning process that will be included in the budget planning for FY 2011. Health Services and County Board will be informed of the Plan and the Assessments along the way. Administrator Tippey stated, "The outcome of this process is going to enable us to understand truly what is the health status of Tazewell County and how can we improve it". A video series will be offered to the public and staff called Unnatural Causes on Thursday mornings to take a look at health in terms of physical as well as environmental surroundings (including factors related to economy, poverty levels, religion, beliefs, etc.). **Motion Carried on Voice Vote.**

Item 4: Approval of Invoices & Bills – **Motion by Member Ebert and second by Member Harris** to approve remaining March Invoices of \$4,642.86. **Motion Carried by Roll Call Vote.** Aye: Bowen, Caffery, Ebert, Godar, Harris, Karneboge, and Walsh. Nay: 0. Absent: Burton, Edwards, Flannigan and Stonecipher.

Motion by Member Ebert and second by Member Karneboge to approve the April Invoices totaling \$148,325.82. **Motion Carried by Roll Call Vote.** Aye: Bowen, Caffery, Ebert, Godar, Harris, Karneboge, and Walsh. Nay: 0. Absent: Burton, Edwards, Flannigan and Stonecipher.

Discussion: Item 1: MAPP Training Overview- Process was presented in the Strategic Plan and a brochure was provided to all members.

Item 2: Board of Health Appointments- Administrator Tippey will contact members Bowen, Harris, Karneboge, Stonecipher and Walsh to allow them to voice their intention to remain on the board or resign their appointment when their term expires June 30, 2010.

Item 3: Tornado Shelter at Dental Health Center- Member Stonecipher placed a phone call to President Bowen regarding shelter for the Dental Health Center as a result of Dr. Marshall calling him. President Bowen believed this needed to be an issue addressed by the Administrator not the Board of Health. Administrator Tippey explained that the Dental Health Center has a designated area for shelter that was planned during the building renovations by the engineer. Board members were concerned with why Dr. Marshall did not address this with the Administrator first prior to contacting Dr. Stonecipher.

Announcements:

Next scheduled meeting to be held on May 24, 2010 at 6:30pm, Health Center Tremont, Board Room.

Member Ebert moved to adjourn at 8:12 pm, second by Member Caffery; motion carried.

Respectfully submitted,

Janet S. Johnson

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Business Operations Director