



OFFICE USE ONLY
Assigned to: _____
Date Called/Emailed _____

21306 IL Route 9, Tremont, IL 61568
(309) 925-5511 – Phone; (309) 925-4100 – Fax
Email – eh@tchd.net

APPLICATION FOR PORTABLE SANITATION-SINGLE EVENT

This application must be returned to the Tazewell County Health Department at least FIVE (5) WORKING days prior to the first operating day of the Event/Gathering.

Name of Event/Gathering: _____

Description of Type of Event/Gathering: _____

Location of the Event/Gathering (include address and city): _____

Date & Time of the Event/Gathering: _____

Number of People Expected to attend the Event/Gathering: _____

It is the responsibility of the employer, property owner or event coordinator to acquire a sufficient number of portable toilets and portable hand washing units for the number of persons anticipated. Use FEMA's "SpecialEventsContingencyPlanning" Toilets for determining the number of toilets portable toilets and portable handwashing units required for the event available on our website.

Portable Sanitation Business providing portable toilets and portable potable hand washing stations:

Name of Business: _____ Address: _____

County Registration Licensed for portable Sanitation Technician: _____

Number of portable toilets being provided: _____

Number of portable handwashing units being provided _____

A name, phone number, and email for the operator:

Name: _____ Phone: _____

Email: _____

A name, phone number, and email for the property owner:

Name: _____ Phone: _____

Email: _____

- ❖ **If food is going to be served, a food permit application may need to be applied for. This is a separate application that must be submitted! Contact 309-925-5511 ext. 272.**

- ❖ Application may be faxed to TCHD at 309-925-4100 or emailed to eh@tchd.net.

Site Plan of Event/Gathering

In the following space, provide a layout of the event/gathering. Identify and describe all parking areas available for patrons, location and number of food stands, location and number of portable toilets, location and number of portable potable hand washing units.

An application is hereby made for a Portable Sanitation Permit. By this application, it is agreed that the event/gathering will comply with the Rules and Regulations and Provisions of the Tazewell County Code **Title 6 – Chapter 1-11 – Portable Sanitation** applicable to this type of event/gathering.

I have reviewed the portable sanitation ordinance and ensure that all items will be met at the event/gathering: _____
Initials

Signature of Operator(s): _____ **Date:** _____

For office use only: Reviewed/approved _____ Date: _____

FEMA "Special Events Contingency Planning" Toilets

The following considerations will determine the number of toilets to be provided for particular events:

- Duration of the event,
- Type of crowd,
- Weather conditions,
- Whether the event is pre-ticketed and numbers known or unticketed,
- Whether finishing times are staggered if the event has multi-functions, and
- Whether alcohol will be consumed.

Calculating the number of toilets required for an event is a matter for conjecture. Where local laws or regulations do not exist, the following guidelines can be applied. Better management of events can be achieved by providing additional facilities. Assume a 50/50 male/female split unless otherwise advised. The following tables should only be used as a guide.

Toilet facilities for events where alcohol is not available

Male				Female	
Patrons	Toilets	Urinals	Sinks	Toilets	Sinks
<500	1	2	2	6	2
<1000	2	4	4	9	4
<2000	4	8	6	12	6
<3000	6	15	10	18	10
<5000	8	25	17	30	17

Toilet facilities for events where alcohol is available

Male				Female	
Patrons	Toilets	Urinals	Sinks	Toilets	Sinks
<500	3	8	2	13	2
<1000	5	10	4	16	4
<2000	9	15	7	18	7
<3000	10	20	14	22	14
<5000	12	30	20	40	20

These figures may be reduced for shorter duration events as follows:

Duration of event	Quantity required
More than 8 hours	100%
6-8 hours	80%
4-6 hours	75%
Less than 4 hours	70%